

## GUIDE and TIMELINES FOR PATRIOTIC SERVICE CHAIRS

Dec. 1, 2024

Deadline for Corporate Society Commitment Forms

Dec. 1, 2024

Deadline for students' applications and essay submissions.

- Corporate Society P.S. Chairs to accept electronic submissions and/or paper submissions directly from the students.
- Dumbarton House to accept electronic submissions from students.

Dec. 1-8, 2024

Applications and essays submitted directly to Dumbarton House by students are sorted and sent electronically to Corporate Society P.S. Chairs and National Consultant.

\*Dec. 11, 2024 - Jan. 31, 2025

Corporate Society P.S. Chairs To-Do List:

- confirm applications and essay submissions are complete.
- distribute essays to panel of judges/readers for grading.
- \*notify top essayists of opportunity to accept or decline participation in the Washington Workshop.
- \*Name replacements, as needed, for winners who decline the Washington Workshop opportunity.

\*Note: Winners will be notified on a rolling basis in January and February, as each Corporate Society and the National Committee complete their respective processes.

\*Feb. 1, 2025

Deadline for Corporate Society P.S. Chairs to

- submit confirmed state-sponsored scholarship winners' essays to the National Consultant.
- submit Corporate Society Commitment Form to National Consultant.
- \*submit up to three alternates' essays to National Consultant for additional scholarship judging.

March 1, 2025

Deadline for National Consultant to submit finalized list of all winners to Washington Workshops.

March 15, 2025

Corporate Society Treasurer Forms and full payment to be received by

NSCDA Director of Finance and Administration Dumbarton House 2715 Q Street, NW, Washington, DC 20007-3071

<sup>\*</sup>The earlier notice enables families to protect our dates as they make their plans for the summer.